

DRAUGHTON PARISH COUNCIL

NOTICE OF THE MEETING OF THE COUNCIL TO BE HELD ON
MONDAY 4 DECEMBER 2023 IN THE VILLAGE HALL AT 7.00PM

A G E N D A

1. **Apologies** – to receive apologies and consider reasons for absence
2. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members' Register of Interests, to note any interests relevant to the business of the meeting (whether previously registered or not), and, if so required, to receive and consider applications (if any) for dispensation pursuant to the Council's Code of Conduct for members with an interest to take part in the discussion and vote on the business in question
3. **Casual Vacancy** – to co-opt a member to the casual vacancy on the Council and decide any other matters as necessary
4. **Minutes** – to confirm the Minutes of the Council Meeting held on 18 September 2023 as a true and correct record (*attached*)
5. **Matters arising from Council Meeting** – to receive the Clerk's report for information on matters arising from the meeting held on 18 September and to note the Clerk's report on matters arising for information (*attached*)
6. **Clerk's Report** – to consider the Clerk's Report on ongoing and outstanding items of business (*listed in report attached at item 4*), and to decide any action as necessary on matters as listed
7. **Scheme of Delegation** – to ratify decisions taken since the date of the last meeting by the Clerk on behalf of the Council, in accordance with the provisions of the Scheme of Delegation dated 7 June 2021, and to confirm the Scheme's continuing application subject to review at each future meeting
8. **Draughton Action to Zero** – to receive an oral report from the Chairman of the Working Group, discuss progress in taking forward the village climate change projects, including the Church project and potential plans for the Village Hall, consider any recommendations for decision, and decide any matters as necessary
9. **Planning** – to note recent planning decisions, consider any consultations for comment, and consider the Clerk's update (*all as listed in report attached at item 4*) and to note or decide any matters as necessary
Note: Any additional planning applications received after publication of the agenda but at least 3 clear days before the meeting will be circulated to Members and may be considered at the meeting
10. **Budget and Precept 2024/25** – to receive the draft Budget (*copies of papers attached*), consider any proposals put forward by the Clerk in line with the Action Plan 2024/25, agree any amendments necessary, and, as thought fit, approve the final Budget and Precept 2024/25 for publication; also, to authorise the Clerk to organise the execution and submission of the completed Precept form to be sent to North Yorkshire Council by end December 2023

*Clerk to the Parish Council: Mrs Jane Markham
The Pines, Draughton, Skipton, BD23 6DU*

Tel: 01756 711305

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11. **Financial Matters**
 - (i) to note the revised salary scales for local council clerks and authorise, as appropriate within agreed Council policies, the implementation of NALC's recommendations with immediate effect (*attached*)
 - (ii) to consider a request from CAB for an annual donation
 - (iii) to authorise the production, as and when appropriate during the winter period, of a second special edition of the village newsletter to publicise progress on the community's climate change initiatives
12. **Consultations and Correspondence** – to note e-newsletters circulated for information, to consider correspondence received, and decide action where necessary on the following matters:
 - (i) JEB & YLCA – to receive a report from the Clerk on JEB and Craven Branch matters (*minutes of JEB meeting on 21 October attached*)
 - (ii) YLCA – to note:
 - information on D-Day June 2024
 - (iii) NALC – to note the work of the Rural Insight Forum on issues including rural broadband and decarbonisation of off-grid rural homes
 - (iv) Govt Consultations and Guidance:
 - Hedgerows (*response sent in by email*)
 - Emailed response to comments sent in to Renewable Energy Community Benefits Consultation
 - (v) - to note detailed response from Dept for Energy & Net Zero to points raised on behalf of the Council by MP Julian Smith, following earlier correspondence re community energy (in context of Climate & Ecology Bill)
 - (vi) NYC – to note:
 - consultation on draft Budget - open until 18 December
 - consultation on public engagement in planning process – open to 22 December
 - publication of the draft Housing Strategy 2024-29
 - revised charging policy for local elections due to take effect from 1 April 2024
 - launch of Local Nature Recovery Strategy
 - (vii) Bus services – to note timetable changes and a complaint from a resident
13. **Clerk to the Council** – to note the resignation of Mrs J C Markham, with effect from 31 December 2023, to consider recommendations relating to the recruitment process and selection of a successor, and, as appropriate, take any decisions as necessary to approve the appointment of a new clerk
14. **Date of Next Meeting** – to confirm the date of the next diarised meeting: 15 January 2024 at 7pm in the Village Hall

*Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting.
Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.*

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