

DRAUGHTON PARISH COUNCIL

NOTICE OF THE MEETING OF THE COUNCIL TO BE HELD ON MONDAY 18 SEPTEMBER 2023 IN THE VILLAGE HALL AT 7.00PM

Please note: Members are invited to attend a confidential pre-meeting at 6.45pm to receive a brief notice from the Clerk. Members of the public will not be admitted whilst the pre-meeting is in progress

A G E N D A

1. **Apologies** – to receive apologies and consider reasons for absence
2. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members' Register of Interests, to note any interests relevant to the business of the meeting (whether previously registered or not), and, if so required, to receive and consider applications (if any) for dispensation pursuant to the Council's Code of Conduct for members with an interest to take part in the discussion and vote on the business in question
3. **Minutes** – to confirm the Minutes of the Council Meeting held on 10 July 2023 as a true and correct record (*attached*)
4. **Matters arising from Council Meeting** – to receive the Clerk's report for information on matters arising from the meeting held on 10 July and to note the Clerk's report on matters arising for information (*attached*)
5. **Clerk's Report** – to consider the Clerk's Report on ongoing and outstanding items of business (*listed in report attached at item 4*), and to decide any action as necessary on matters as listed
6. **Scheme of Delegation** – to ratify decisions taken since the date of the last meeting by the Clerk on behalf of the Council, in accordance with the provisions of the Scheme of Delegation dated 7 June 2021, and to confirm the Scheme's continuing application subject to review at each future meeting
7. **Draughton Action to Zero** – to receive the notes of the meeting of the Working Group held on 14 August 2023, together with a report from the Chairman of the Group (*both docs attached*), to receive and consider an update on progress in taking forward the village climate change initiative, including the Church project and potential plans for the Village Hall (*DAZ Group Chairman's report to follow*), to review arrangements for a consultation event on 28 September, and to decide any matters as necessary
8. **Planning** – to note recent planning decisions, consider any consultations for comment, and consider the Clerk's update (*all as listed in report attached at item 4*) and to note or decide any matters as necessary
Note: Any additional planning applications received after publication of the agenda but at least 3 clear days before the meeting will be circulated to Members and may be considered at the meeting
9. **Action Plan 2024/25** – to consider the draft Action Plan (*attached*) for the next financial year as a first step in the preparation of the Budget 2024/25

*Clerk to the Parish Council: Mrs Jane Markham
The Pines, Draughton, Skipton, BD23 6DU*

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10. **Parish Charter** – to consider for adoption the final version of the Charter, as approved by NYC Executive, and decide any matters as necessary (*copy of document attached*)
11. **Financial Matters**
 - (i) to receive the bank reconciliation and monitoring statement to end August 2023 for information (*documents attached*)
 - (ii) to consider a proposal from the Clerk for investment in a new computer for the Council, as required for use of upgraded software programmes
12. **Consultations and Correspondence**– to note e-newsletters circulated for information, to consider correspondence received, and decide action where necessary on the following matters:
 - (i) JEB & YLCA – to receive a report from the Clerk on the JEB and Craven Branch matters (*JEB minutes from last quarterly meeting attached*)
 - (ii) YLCA -
 - information on Remembrance events 2023
 - guide on D-Day events to be held in 2024
 - Training Programme – events to December 2023
 - (iii)Govt Consultations and Guidance:
 - Local Plans – NALC summary and policy recommendations
 - Planning regime – summary guidance
 - Low carbon energy – updated guidance information
 - Onshore wind – announcement of new measures
 - (iv)NYC – to note the draft Destination Management Strategy (*attached*)
 - (v) SELRAP – to note details for a meeting held on 11 September
 - (vi)Letter from MP – to note correspondence with the local MP re community energy
13. **Date of Next Meeting** – to consider holding a Budget meeting on 23 October and confirm the date of the next diarised meeting: 4 December 2023 at 7pm in the Village Hall

Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting.

Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.

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