

# DRAUGHTON PARISH COUNCIL

## NOTICE OF THE NEXT MEETING OF THE COUNCIL TO BE HELD ON MONDAY 12 DECEMBER 2022 IN THE VILLAGE HALL AT 7.00PM

### A G E N D A

1. **Apologies** – to receive apologies and consider reasons for absence
2. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members’ Register of Interests, to note any interests relevant to the business of the meeting, and, if required, to receive and consider applications (if any) for dispensation pursuant to the Council’s Code of Conduct to take part in the meeting for the business in question
3. **Casual Vacancy** – to co-opt a member to the casual vacancy on the Council and decide any other matters as necessary
4. **Minutes** and Matters Arising – to confirm the Minutes of the Meeting of the Council held on 3 October 2022 as a true and correct record, and to note the Clerk’s report on matters arising for information (*attached*)
5. **Scheme of Delegation** – to ratify decisions taken since the date of the last Council meeting by the Clerk on behalf of the Council, in accordance with the provisions of the Scheme of Delegation dated 7 June 2021, and to confirm the Scheme’s continuing application subject to review at each future meeting
6. **Clerk’s Report** – to consider the Clerk’s Report on ongoing and outstanding items of business (*listed in report attached at item 3*), and to decide any matters as necessary on the following matters:
  - Draughton Vergers’ equipment
  - History Project, including proposals as regards the village milestones (*attached*)
  - Village Green woodland improvements
7. **Climate Change Project – Draughton Action to Zero** – to consider an update from the Chairman of the Working Group and the Clerk, and to decide any matters as necessary (*DAZ notes of meeting on 5 December to follow*)
8. **Planning Matters -**  
to consider the Clerk’s update on outstanding planning issues (*as noted in report attached at item 3*) and to decide any matters as necessary:
  - West Berwick Farm Mobile Phone Mast – pre-consultation proposals
  - Leardene – proposal for tree works Ref. 2022/24540/TCA (*attached*)
  - any other recent planning decisions and developments (*as listed in the report attached at item 3*)

Clerk to the Parish Council: Mrs Jane Markham  
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9. **Business Continuity Planning** – to receive a draft Plan and decide any matters as necessary (*attached*)
10. **Salary Award 2022/23** – to receive notice of the new salary award for Clerks 2022/23, as recommended by NALC (*attached*), and consider its implementation with immediate effect
11. **Budget and Precept 2023/24** – to receive the draft Budget (*copies of papers attached*), consider any proposals put forward by the Clerk in line with the Action Plan 2023/24, including any expenditure potentially required in respect of increased energy costs, agree any amendments necessary, and, as thought fit, approve the final Budget and Precept 2023/24 for publication; also, to authorise the Clerk to organise the execution and submission of the completed Precept form to be sent to the District Council by end December 2022
12. **Consultations, Correspondence and Members' Discussion Forum** – to note e-newsletters and correspondence circulated for information, including:
- CAB – email thanking the Council for annual donation of £50
  - Notice of appointment of external auditor 2022/23
  - NALC – copy of response to Govt enquiry on Levelling-Up (*attached*)
  - YLCA – circulation of proposed model Councillor/Officer protocol
  - NYC/CDC – update on progress in setting up the new unitary authority, including Clerk's and Cllr Neale's feedback from YLCA Branch meeting on 27 October, in particular as regards proposals to take forward a resolution to be put to NALC for development of its climate policy; also, an oral report on development of the new Parish Charter and feedback on a recent highways workshop for parishes (*attached*)
  - NYC – consultation on new devolution deal (runs until 16 December); also, information on double devo pilot
  - NYC – invitation to submit expressions of interest to participate in pilot for service devolution
  - Yorkshire and Humber Climate Commission – to note the Climate Pledge and to receive an oral report from the Clerk on the summit held on 15 November
- and, as regards the items listed above, to take any decisions as necessary; further, to consider any other matters raised for discussion (and decision at the next meeting) by Members
13. **Date of next meeting: to be confirmed – 16 January or 6 February 2023**

*Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting.*

*Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.*



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