

DRAUGHTON PARISH COUNCIL

NOTICE OF THE NEXT MEETING OF THE COUNCIL TO BE HELD ON MONDAY 3 OCTOBER 2022 IN THE VILLAGE HALL AT 7.00PM

A G E N D A

The meeting will be opened with the Chairman's remarks to record the Council's respects for her late Majesty Queen Elizabeth II

1. **Apologies** – to receive apologies and consider reasons for absence
2. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members' Register of Interests, to note any interests relevant to the business of the meeting, and, if required, to receive and consider applications (if any) for dispensation pursuant to the Council's Code of Conduct to take part in the meeting for the business in question
3. **Minutes** and Matters Arising – to confirm the Minutes of the Meeting of the Council held on 4 July 2022 and of the Parish Meeting held on 8 August 2022 as a true and correct record in each case, and to note the Clerk's report on matters arising for information from both meetings (*attached*)
4. **Scheme of Delegation** – to ratify decisions taken since the date of the last Council meeting by the Clerk on behalf of the Council, in accordance with the provisions of the Scheme of Delegation dated 7 June 2021, and to confirm the Scheme's continuing application subject to review at each future meeting
5. **Clerk's Report** – to consider the Clerk's Report on ongoing and outstanding items of business (*listed in report attached at item 3*), and to decide any matters as necessary on the following matters:
 - Draughton Vergers' equipment
 - History Project, including proposals as regards the village milestones
 - Maintenance of trees on the village green
6. **Climate Change Project – Draughton Action to Zero** – to consider an update from the Chairman of the Working Group and the Clerk, and to decide any matters as necessary (*draft report and DAZ notes to follow for Members*)
7. **Planning Matters -**
to consider the Clerk's update on outstanding planning issues (*as noted in report attached at item 3*) and to decide any matters as necessary:
 - issues relating to the application for development at Field House Farm
 - any other recent planning decisions and developments (*as listed in the report attached at item 3*)
 - proposals for review of the Local Plan and possible action, including the development of a Village Design Statement (*details in report at item 3*)

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8. Finance Matters

- Bank Reconciliation – to note the half year banking summary together with the monitoring report (*documents attached*)
- Donations - to approve the annual donation to CAB
- Newsletter – to authorise the production of the next (Autumn) newsletter

9. Action Plan 2023/24 – as a first stage in the annual budgetary process, to consider the draft Action Plan 2023/24 (*attached*) and decide any matters as necessary; further, and in light of decisions taken on priorities, to authorise the Clerk to prepare the draft Budget 2023/24 for submission to the next meeting

10. Consultations, Correspondence and Members' Discussion Forum – to note e-newsletters and correspondence circulated for information, including:

- NYC/CDC – update on progress in setting up the new unitary authority (August 2022), briefing note on devolution deal and notice of public information campaign “Let’s Talk” (first event on 26 September); update to include Clerk’s feedback from YLCA Branch on development of new Parish Charter
- NYCC – consultation on new Council Tax Reduction Scheme
- Police Commissioner – next online consultation event on 2 November
- Government consultation on short term holiday lets – online survey
- Smaller Authorities Audit Appointments – invitation to opt-out of the SAAA led auditor appointment regime
- Rural Planning – summary document issued by RTPI through Rural Services Network
- YLCA – note providing analysis of parish precepts
- YLCA – Clerk’s report on Annual Meeting of Associations on 23 July and Conference on 23 September
- Craven Liaison Meeting – report on meeting held on 21 September
- Member’s request to Clerk (by email) for discussion of water levels in Howgill Beck, as works progress in development of leisure centre fishing lakes at Draughton Heights

and, as regards the items listed above, to take any decisions as necessary; further, to consider any other matters raised for discussion (and decision at the next meeting) by Members

11. Date of next meeting: to be confirmed – 12 December

Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting.

Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.

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