**Record of Decisions taken by Clerk under Scheme of Delegation 2020**

***as generally authorised by resolution dated 7 June 2021***

**Period: 19 January 2022-21 March 2022**

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| **Date** | **Decision** | **Details of alternative options, if any** | **Initials of consultees and any comments** |
| 25/1 | Payment of invoice for SELRAP subs | N/A – in line with Council policies, and as pre-authorised by council or by decisions taken by clerk and/or contractual payments | All cllrs at 17/1 briefing meeting; RN as online authorising signatory |
| 25/1 | Payment of invoice for printing of newsletter and costs of other items of stationery | N/A – in line with Council policies, and as pre-authorised by council or by decisions taken by clerk and/or contractual payments | RN as online authorising signatory |
| 29/1 | Authorisation for costs of ordering copy of monograph publication on Draughton’s water supply for use in history project | N/A – in line with Council policies | RN re req for specific item ordered, and all cllrs (re policy to pursue history project) at briefing meeting on 17/1 |
| 31/1 | Payment of invoice for printing of posters | N/A – in line with Council policies, and as pre-authorised by council or by decisions taken by clerk and/or contractual payments | RN as online authorising signatory |
| 22/2 | No comments made on planning application for tree works at Rock Farm | Object or support | All cllrs consulted by email |
| 25/2 | Payment of invoice for weed strimming in Autumn 2021 | N/A – in line with Council policies, and as pre-authorised by council or by decisions taken by clerk and/or contractual payments | RN as online authorising signatory |
| 7/3 | Payment of invoice to Craven Stationery for laminating posters for exhibition | N/A – in line with Council policies, and as pre-authorised by council or by decisions taken by clerk and/or contractual payments | RN as online authorising signatory |
| 11/3 | No comments made on planning application for single storey extension at Old Post Office | Object or support | All cllrs consulted by email |
| 16/3 | Settlement of quarterly contractual payments:   * Clerk’s salary * Hall hire | N/A –as pre-authorised by council or by decisions taken by clerk and/or contractual payments | RN as online authorising signatory |