

# DRAUGHTON PARISH COUNCIL

## NOTICE OF THE NEXT MEETING OF THE COUNCIL

### TO BE HELD ON MONDAY 12 APRIL 2021 VIA A

### REMOTE MEETING PLATFORM AT 7.00PM

Access: <https://zoom.us/j/98741298006?pwd=SUdLc3NKT3hUaGJucFE1MS92NHR0dz09>

Members of the press and public are invited to join the meeting, but please note that anyone wishing to speak must clearly indicate this (by raising their hand) but remain on mute until invited to speak by the Chairman. Any queries and comments from the public on any matter listed for discussion on the Agenda may be sent by email to [parishclerk@draughton.org](mailto:parishclerk@draughton.org)

## A G E N D A

1. **Apologies** – to receive apologies and consider reasons for absence
2. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members' Register of Interests, to note any interests relevant to the business of the meeting, and, if required, to receive and consider applications (if any) for dispensation pursuant to the Council's Code of Conduct to take part in the meeting for the business in question
3. **Minutes** and Matters Arising – to confirm the Minutes of the Meeting of the Council held on 8 March as a true and correct record and to note the Clerk's report on matters arising for information (*attached*)
4. **Scheme of Delegation** – to ratify decisions taken since the date of the last meeting by the Clerk on behalf of the Council, in accordance with the provisions of the Scheme of Delegation dated 16 March 2020, and to confirm the Scheme's continuing application subject to review at each future meeting
5. **Clerk's Report** – to consider the Clerk's Report on ongoing and outstanding items of business (*listed in report attached at item 3*), and to decide any matters as necessary on the following matters:
  - Consultation on Local Government Reorganisation
  - Memorial Garden and bench on Green (*costed options paper attached*)
  - Dog bin on Roman road
6. **Annual Parish Meeting** – to receive and discuss items referred from the Annual Parish Meeting and decide any action as necessary
7. **Planning** – to note the Clerk's update on any outstanding planning issues (*listed in report attached at item 3*), to note any recent planning decisions, and to decide any action as necessary on the following applications:
  - Draughton Heights Fishing Lakes (Ref. 2019/20400/FUL)
  - Bottom of Low Lane Railway site (Ref. 2020/22012/FUL)
  - Field House Farm (Ref. 2021/22498/FUL)
  - Housing development opp. Old Post Office (APP/C2708/W/21/3266974)
  - 3 The Croft (Ref. 2021/(22558/HH)
8. **Renewable Energy Proposals** – as deferred from the last meeting, to note a report from a village resident on the progress of proposals to provide low carbon heating for the church and village hall, and decide any action as necessary

*Clerk to the Parish Council: Mrs Jane Markham*  
*The Pines, Draughton, Skipton, BD23 6DU*  
*Tel: 01756 711305*  
*Email: [parishclerk@draughton.org](mailto:parishclerk@draughton.org)*

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9. **Annual Governance & Accountability Return 2020/21** (*papers to follow*) – to consider the financial accounts 2020/21 and the report of the Internal Auditor, together with updated copies of the Asset Register and Risk Policy, and, if thought fit, approve the annual governance statement and accounting statements and the certificate of exemption from external audit for signature by the Chairman and Clerk, and the Chairman and Responsible Financial Officer, respectively
10. **Council IT** - to consider proposals for ongoing management of the Council's IT resources (*attached*)
11. **Code of Conduct** – to consider a model for a revised Code of Conduct, as recommended by NALC and LGA, and decide any action as necessary (*attached*)
12. **Consultations, Correspondence and Members' Discussion Forum** – to note e-newsletters and correspondence circulated for information, including a report on a review of planning relations at the Parish Liaison meeting held on 24 March, and also notice of a new summer Sunday bus service through the village; further, to consider any other matters raised for discussion (and decision at the next meeting) by Members
13. **Date of next (Annual) meeting and future arrangements for remote meetings**  
To be confirmed: 17 May at 7pm in the Village Hall

*Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting.*

*Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.*

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