**Record of Decisions taken by Clerk under Scheme of Delegation 2020**

***as generally authorised by resolution dated 16 March 2020***

**Period: 14 July – 4 September 2020**

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| **Date** | **Decision** | **Details of alternative options, if any** | **Initials of consultees and any comments** |
| 15/7 | Consent given to compiler of walks video (for website) to take out copyright licence for use of backing music (donation to be received towards costs) | Use “free” music download | Chmn and RN |
| 20/7 | Decision not to submit further comments on application for development at East Berwick (amended application) | Withdraw comments or submit further objections | All cllrs consulted – no comments suggested |
| 3/8, 13/8 | Payment of invoices due   * E&M grass cutting x2 (£90) * ICO DPA fee (£40) * Novello copyright licence (£90) | N/A – as separately decided (see decision above), or as pre-authorised by council and/or contractual payments | AT as first signatory |
| 3/8 | Consent given to volunteer to procure supplies to re-plant area near new memorial seat (up to £250) | Leave weeds to re-grow | Chmn and RN |
| 26/8 | To set up and test arrangements for online bill payments | Continue with cheque payments only – judged inconvenient during periods when council not meeting physically | Chmn, vice-chmn |
| 26/8 | Joiner instructed to repair noticeboard | Leave lock broken and noticeboard unusable | N/A – processed as urgent item of business |