

# DRAUGHTON PARISH COUNCIL

## NOTICE OF THE NEXT MEETING OF THE COUNCIL TO BE HELD ON MONDAY 13 JULY 2020 REMOTELY VIA A REMOTE MEETING PLATFORM AT 7.00PM

*Access: Members of the press and public wishing to attend the meeting are requested to email the Clerk to be provided with a link to access the remote meeting platform. Please note that anyone wishing to speak at the meeting must clearly indicate this (by raising their hand) but remain on mute until invited to speak by the Chairman. Any queries and comments from the public on any matter listed for discussion on the Agenda may be sent by email to [parishclerk@draughton.org](mailto:parishclerk@draughton.org)*

## A G E N D A

1. **Standing Orders – Addendum** – to receive a copy of a draft Addendum to Standing Orders (*attached*), providing for the organisation of meetings via remote meeting platforms, and decide any action as necessary
2. **Apologies** – to receive apologies and consider reasons for absence
3. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members’ Register of Interests, to note any interests relevant to the business of the meeting, and, if required, to receive and consider applications (if any) for dispensation pursuant to the Council’s Code of Conduct to take part in the meeting for the business in question
4. **Minutes and Matters Arising** – to confirm the Minutes of the Meeting of the Council held on 16 March as a true and correct record and to note the Clerk’s report on any matters arising for information (*attached*)
5. **Scheme of Delegation** – to ratify decisions taken to date by the Clerk on behalf of the Council, in accordance with the provisions of the Scheme of Delegation dated 16 March 2020, and to confirm the Scheme’s continuing application subject to review at each future meeting
6. **Annual Governance & Accountability Return 2019/20** – to consider the financial accounts 2019/20 and the report of the Internal Auditor, together with updated copies of the Asset Register and Risk Policy, and, if thought fit, approve the annual governance statement and accounting statements and the certificate of exemption from external audit for signature by the Chairman and Clerk, and the Chairman and Responsible Financial Officer, respectively
7. **Planning** – to note the Clerk’s oral update on any outstanding planning issues
8. **Consultations, Correspondence and Members’ Discussion Forum** – to note e-newsletters and correspondence circulated for information, and consider any matters raised for discussion (and decision at the next meeting) by Members
9. **Dates of next meetings (proposed)**  
To be confirmed subject to Government and sector body guidance on the holding of meetings during periods of social restrictions

*Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting. Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.*

*Clerk to the Parish Council: Mrs Jane Markham  
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