

DRAUGHTON PARISH COUNCIL

NOTICE OF THE NEXT MEETING OF THE COUNCIL TO BE HELD ON MONDAY 13 JANUARY 2019 IN THE VILLAGE HALL AT 7.00PM

A G E N D A

1. **Apologies** – to receive apologies and consider reasons for absence
2. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members’ Register of Interests, to note any interests relevant to the business of the meeting, and, if required, to receive and consider applications (if any) for dispensation pursuant to the Council’s Code of Conduct to take part in the meeting for the business in question
3. **Craven District Council – Environmental Protection** – to receive a briefing from the Environmental Protection Officer as regards pest and vermin control in the village
4. **Minutes** – to confirm the Minutes of the Meeting of the Council held on 9 December as a true and correct record (*attached*)
5. **Matters arising** – to receive the Clerk’s report for information and to decide further action where necessary on the following ongoing issues:
 - (i) *Email request for historic information relating to former village residents – to receive an update from the Chairman*
 - (ii) *Chelker Reservoir – to discuss residents’ concerns as regards repair works to the highways banking*
6. **Memorial Garden** – to receive an update from the Clerk, consider quotations for the laying of a pathway and decide any other action as necessary
7. **Planning** – to note any planning decisions, consider any planning matters notified to Members as required (see Note below), and decide any action as necessary on the following ongoing applications:
 - (i) *Land at top of village – housing development (Ref 2018/18883/FUL)*
 - (ii) *Land at Draughton Heights – leisure development (Ref 2019/20400/FUL)*

Note: Any additional planning applications received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow for consideration at the meeting

*Clerk to the Parish Council: Mrs Jane Markham
The Pines, Draughton, Skipton, BD23 6DU
Tel: 01756 711305
Email: parishclerk@draughton.org*

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8. **Financial Matters –**
To note payments made (as authorised) in the month, and to approve the month's accounts for payment:
 - (i) *EUK Hosting - £20.62 (website hosting – half year)*
 - (ii) *Clerk's expenses - £40 (supplies)*
 - (iii) *Bright Puffin – tba (website development)*

9. **Policies and Procedures –** to consider amended arrangements for dealing with Code of Conduct complaints, and decide any action as necessary

10. **Consultations, Correspondence and Members' Discussion Forum –** to note e-newsletters circulated for information, consider correspondence received, and note or decide action as necessary on the following items of business:
 - (i) *YLCA Branch Meeting – 25 January 10am Draughton: REMINDER*
 - (ii) *YLCA Spring Training Conference – 28 March Wakefield*
 - (iii) *NYCC – interactive online quiz as part of budget consultation – for completion by 13 January (circulated also to village email contact list)*

11. **Date of next meeting (proposed)**
To confirm the date of the next meeting: Monday 10 February at 7pm

Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting.

Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.

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