

# DRAUGHTON PARISH COUNCIL

## NOTICE OF THE NEXT MEETING OF THE COUNCIL TO BE HELD ON MONDAY 9 DECEMBER 2019 IN THE VILLAGE HALL AT 7.00PM

### A G E N D A

1. **Apologies** – to receive apologies and consider reasons for absence
2. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members' Register of Interests, to note any interests relevant to the business of the meeting, and, if required, to receive and consider applications (if any) for dispensation pursuant to the Council's Code of Conduct to take part in the meeting for the business in question
3. **Minutes** – to confirm the Minutes of the Meeting of the Council held on 11 November as a true and correct record (*attached*)
4. **Matters arising**– to receive the Clerk's report for information and to decide further action where necessary on the following ongoing issues:
  - (i) *Craven Local Plan – to note the adoption of the Plan*
  - (ii) *Website – to note the new website, as now in place in compliance with Accessibility Regulations*
  - (iii) *Dales Care Home – to note the letter of support provided to the Home*
5. **Memorial Garden** – to receive an update, decide any action as regards the creation of the Garden and authorise any additional expenditure as required
6. **Planning** – to note planning decisions, consider the following planning matter:
  - (i) *The Old Post Office - tree works (Ref 2019/21172/TCA)*  
and decide any action as necessary on the following ongoing applications:
  - (ii) *Land at top of village – housing development (Ref 2018/18883/FUL)*
  - (iii) *Land at Draughton Heights – leisure development (Ref 2019/20400/FUL)*

*Note: Any additional planning applications received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow for consideration at the meeting*
7. **Budget and Precept 2020/21** – to receive an amended draft of the Budget 2020/21 and consider proposals for the Precept 2020/21 (*to follow*)

*Clerk to the Parish Council: Mrs Jane Markham  
The Pines, Draughton, Skipton, BD23 6DU  
Tel: 01756 711305  
Email: parishclerk@draughton.org*

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8. **Other Financial Matters –**  
A To note payments made (as authorised) in the month, and to approve the month's accounts for payment:  
(i) *Philip Dolphin - £750 (stone seat)*  
(ii) *TAC Electrical - £72 (light in kiosk)*  
(iii) *Bright Puffin - £355 (website upgrade)*  
(iv) *Clerk's expenses - £9.50 (printing ink)*  
B To authorise expenditure of £150 as necessary for the preparation of plans for future events (*note attached – members only*)
9. **Parish Plan –** to review actions identified in the Parish Plan, determine whether to extend the review by surveying village opinion and decide any other action as necessary
10. **Policies and Procedures –** to consider the adoption of the following policies, as revised and recommended by NALC:  
(i) *Grievance Policy*  
(ii) *Disciplinary Policy*
11. **Consultations, Correspondence and Members' Discussion Forum –** to note e-newsletters circulated for information, consider correspondence received, and note or decide action as necessary on the following items of business:  
(i) *Craven DC consultation on the Strategic Housing and Economic Land Availability Assessment (SHELAA) Methodology– closes 19 December*  
(ii) *Govt consultation on unauthorised encampments – closes 19 February*  
(iii) *Email requesting historic information from a former resident of the village*
12. **Date of next meeting (proposed)**  
To receive the draft schedule of dates for meetings in 2020 and confirm the date of the next meeting: Monday 13 January at 7pm

*Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting.*

*Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.*

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