

DRAUGHTON PARISH COUNCIL

Minutes of the Annual Meeting of the Council held on Wednesday 15 May 2019 in the Village Hall at 7.30pm

Present: Cllr R Neale (Chairman – from Minute 2)
Cllr M Billing
Cllr J Garnett
Cllr A Mole
Cllr A Turner

Mrs J Markham – Clerk

In attendance:

Cllr R Heseltine, Ward Representative NYCC

Public: 8

1. Election of Chairman

It was resolved (proposed by Cllr Turner; seconded by Cllr Mole):

“That Councillor Neale be and he is hereby elected as Chairman of the Council with immediate effect to serve until the date of the next annual meeting.”

The Chairman’s Declaration of Acceptance of Office was signed and received.

2. Election of Vice-Chairman

It was resolved (proposed by Cllr Mole; seconded by Cllr Billing):

“That Councillor Garnett be and he is hereby elected as Vice-Chairman of the Council with immediate effect to serve until the date of the next annual meeting.”

3. Register of Interests

Councillors confirmed that their interests, as recorded in the Register of Interests held and maintained by the Council’s principal authority, were accurate and up to date.

4. Disclosure of Interests

Members were invited to disclose any interests (including any not already listed in the Register of Interests) relevant to the business of the meeting, and, in respect of a disclosable interest (previously registered or not), to

request dispensation pursuant to the Council's Code of Conduct to participate in the business under discussion and vote on the matter.

Relevant Interests disclosed: None.

Additional Interests disclosed: None.

5. Annual Parish Meeting

Matters referred from the Annual Parish Meeting, as proposed for discussion by the Council, were considered.

- (i) SCAD Dial-a-Ride The presentation provided to the Annual Parish Meeting by SCAD was noted. The Clerk was asked to write to the charity to thank them and to invite them to put forward proposals for funding support, if specifically required towards the costs of current projects. In the meantime, their services to local communities would be publicised in the village.
- (ii) Traffic concerns and village safety The continuing concerns of residents were noted for possible further discussion at future meetings. The issue of dog fouling would be discussed again at the next meeting.

6. Minutes of the Meeting held on 10 April 2019

The Minutes of the Meeting of the Council held on 10 April 2019 were taken as read, approved as a true and correct record, and signed by the Chairman of the meeting.

7. Matters Arising

- (i) Memorial Garden The results of the newsletter survey were received and noted. It was agreed to consult the group of village volunteers further, and subject to any comments made, then develop plans to place new stone seating and flagstones towards the bottom of the village green at the side of the wooded area. A local resident's offer of stone gateposts for possible use as seats was welcomed and noted.
- (ii) Maintenance of bus shelter It was reported that the bus shelter was to be repainted during the summer holidays. A report from a villager concerning recent re-planting around the bus shelter was noted, and it was agreed to consider replenishing the area with new planting in the Autumn as necessary.

8. Policies and Procedures of the Council

The Council's existing policies and procedural documents, as published on the website, were reviewed and confirmed.

The Clerk presented a revised Risk Policy which was approved and adopted with immediate effect. The risk assessment for maintenance of the verges would be amended as regards the servicing of the mower on a 3-yearly basis.

9. Delegation to Committees and Officers

Members were reminded that no authority was currently delegated to committees or other local authorities, and the authority delegated to the Clerk was as published on the website (and as set out in Financial Regulations).

The delegation arrangements of the Council were reviewed and confirmed.

10. Planning

The following planning decisions were noted, and applications were discussed and agreed as follows:

- (i) Housing development at top of the village (Ref 2018/18883/FUL) – no further developments.
- (ii) 1 Meadowcroft (Ref 2019/20331/HH) – permission granted.
- (iii) 2 Meadowcroft (Ref 2019/20243/HH) – permission granted.
- (iv) Water Mill (Ref APP/C2708/W/18/3217065) – appeal refused.
- (v) Land at Draughton Heights (Ref 2019/20400/FUL) – a letter raising a number of observations and queries would be sent to the planning authority with a request for an extension to the consultation timescale to enable comments to be made at a later date, subject to the receipt of further information on the matters requiring clarification.

11. Draughton Vergers

Item deferred to next meeting.

12. Financial Matters

The month's accounts were approved for payment, including payment for renewal of the subscription to Community First Yorkshire, and cheques were signed as required.

13. Consultations, Correspondence and Members' Discussion Forum

Newsletters and emails circulated for information were noted, including a notice from Highways of the Area 5 programme of works 2019.

14.Meeting Schedule 2019/20

It was agreed to hold ordinary meetings on Mondays in 2019. The schedule of meeting dates 2019/20 would be revised and recirculated.

15.Date of next Council Meeting

The next meeting would be held on Monday 10 June 2019 at 7.00pm in the village hall.

The meeting closed at 9pm.

Chairman