

DRAUGHTON PARISH COUNCIL

NOTICE OF THE NEXT MEETING OF THE COUNCIL TO BE HELD ON WEDNESDAY 10 APRIL 2019 IN THE VILLAGE HALL AT 7.00PM

A G E N D A

1. **Apologies** – to receive apologies and consider reasons for absence
2. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members' Register of Interests, to note any interests relevant to the business of the meeting, and, if required, to receive and consider applications (if any) for dispensation pursuant to the Council's Code of Conduct to take part in the meeting for the business in question
3. **Minutes** – to confirm the Minutes of the Meeting held on 13 March 2019 as a true and correct record (*attached*)
4. **Matters arising from Minutes of Meeting held on 13 March** – to receive the Clerk's report for information and to decide further action where necessary on the following ongoing issues:

(i) *Traffic safety – to review concerns with traffic speeds through village*

(ii) *Rat control – to note advice received from the District Council*

5. **Memorial Garden** – to receive an update, following a further meeting with volunteers on 7 April
6. **Planning** – to note planning decisions, consider the following planning matters, and decide any action as necessary:

(i) *Land at top of village – housing development (Ref 2018/18883/FUL)*

(ii) *2 Meadowcroft – rear extension (2019/20243/HH)*

Note: Any additional planning applications received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow for consideration at the meeting

7. **Newsletter** – to consider the draft newsletter and, if thought appropriate, approve expenditure of £132 on printing costs
8. **Annual Governance and Accountability Return 2018/19** – to receive the report of the Internal Auditor, and to consider the financial accounts 2018/19 and, if thought fit, to approve the annual governance statement and accounting statements for signature by the Chairman and Responsible Financial Officer

Clerk to the Parish Council: Mrs Jane Markham

The Pines, Draughton, Skipton, BD23 6DU

Tel: 01756 711305

Email: parishclerk@draughton.org

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(Copy of Report of Internal Auditor to follow; Receipts and Payments Statement attached and available on website)

9. **External Audit** - to confirm the submission of an exemption certificate to the External Auditors in respect of the Annual Return 2018/19
10. **Register of Assets** – to review and confirm the Council’s Register of Assets
(Copy attached)
11. **Other Financial Matters** –
A To note payments made (as authorised) in the month, and to approve the month’s accounts for payment:
(i) Clerk’s expenses - ££49.50
(ii) Renewal of subscriptions – SLCC and YLCA
(iii) E&M Services - £45
B To receive the Bank Reconciliation to 31 March 2019
C To receive a quotation for renewal of the Council insurances from May 2019
12. **Consultations, Correspondence and Members’ Discussion Forum** – to note e-newsletters circulated for information, consider correspondence received, and note or decide action where necessary on the following matters:
(i) Government consultation on Code of Audit Practice
(ii) North Yorkshire Fire & Rescue Service – consultation on draft priorities
13. **Annual Parish Meeting** – to note date of meeting to be convened by the Chairman: 15 May 2019
14. **Dates of next meetings (proposed)**
15 May – Annual Council meeting, preceded by Annual Parish Meeting

Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting.

Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.

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