

DRAUGHTON PARISH COUNCIL

NOTICE OF THE NEXT MEETING OF THE COUNCIL TO BE HELD ON WEDNESDAY 7 NOVEMBER 2018 IN THE VILLAGE HALL AT 7.00PM

A G E N D A

1. **Chairman of Council** – to elect a Chairman to serve until the next Annual Meeting of the Council
2. **Casual Vacancy** – to consider next steps in filling the casual vacancy, and decide any action as necessary
3. **Apologies** – to receive apologies and consider reasons for absence
4. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members' Register of Interests, to note any interests relevant to the business of the meeting, and, if required, to receive and consider applications (if any) for dispensation pursuant to the Council's Code of Conduct to take part in the meeting for the business in question
5. **Police Report** – to receive the report of the PCSO, if present at the meeting
6. **Dales Care Home** – to receive a report from the Home's Manager
7. **Minutes** – to confirm the Minutes of the Meeting held on 18 October as a true and correct record (*attached*)
8. **Matters arising from Minutes of Meetings held on 19 September and 18 October** – to receive the Clerk's report for information and to decide further action where necessary on the following ongoing issues:
 - (i) *Road safety signs – to receive an update from the Clerk*
 - (ii) *Dog waste bins on village green – to receive further proposals for repair or replacement*
 - (iii) *Winter gritting – to receive the final report from Cllr Neale*
 - (iv) *Verge cutting – to consider further proposals relating to expenditure of grant awarded for the Draughton Vergers community resilience project*
 - (v) *Tree maintenance on village green – to receive an update from the Clerk*
9. **Planning** – to note planning decisions, consider the following planning matters, and decide any action as necessary:
 - (i) *Land at top of village – housing development (Ref 2018/18883/FUL)*
 - (ii) *Tree works on village green (Ref 2018/19797/TCA)*

Note: Any additional planning applications received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow for consideration at the meeting

*Clerk to the Parish Council: Mrs Jane Markham
The Pines, Draughton, Skipton, BD23 6DU
Tel: 01756 711305
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10. **Public Footpath to Field House Farm** – to receive advice from the Footpaths Officer and decide any action as necessary
11. **Financial Matters** –
 - A To note payments made (as authorised) in the month, and to approve the month's accounts for payment:
 - (i) *Craven Stationery – printing of newsletter and stationery - £131.20*
 - (ii) *E&M Services – 2x cuts of green - £80.00*
 - (iii) *Reimburse Cllr Neale – vergers' equipment - £tba*
 - B To consider the half year monitoring statement to 30 September 2018
(attached)
 - C To receive the half year bank reconciliation to end September 2018
(attached)
 - D To consider the appointment of an additional authorised signatory for operation of the Council's bank account
 - E To consider payment of the budgeted donation of £250 to the Village Hall Trustees towards the costs of the Christmas tree and seasonal events
12. **Planting near bus stop** – to consider further proposals for the establishment of a “garden” planting area at the top of the village green, consider implications for the Budget 2019/20 and decide any other action as necessary
13. **Action Plan and Budget 2019/20** – to consider the draft Action Plan and Budget 2019/20 *(papers attached)*
14. **Consultations, Correspondence and Members' Discussion Forum** – to note e-newsletters circulated for information, consider correspondence received, and note or decide action where necessary on the following matters:
 - (i) *Community Champions Awards 2018 – notice published inviting nominations*
 - (ii) *North Yorkshire Local Access Forum – publicity campaign to recruit new volunteers during October*
15. **Dates of meetings (proposed) December - April 2019:**
 - 13 December 2018 (Thursday)
 - 16 January 2019 (Wednesday)
 - 13 February 2019 (Wednesday)
 - 13 March 2019 (Wednesday)

Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting.

Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.

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