

DRAUGHTON PARISH COUNCIL

NOTICE OF THE NEXT MEETING OF THE COUNCIL TO BE HELD ON THURSDAY 14 DECEMBER 2017 IN THE VILLAGE HALL AT 7.00PM

A G E N D A

1. **Apologies** – to receive apologies and consider reasons for absence
2. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members’ Register of Interests, to note any interests relevant to the business of the meeting, and, if required, to receive and consider applications (if any) for dispensation pursuant to the Council’s Code of Conduct to take part in the meeting for the business in question
3. **Minutes** – to confirm the Minutes of the Meeting held on 16 November 2017 as a true and correct record (attached)
4. **Matters arising** – to receive the Clerk’s report for information and to decide further action where necessary on the following ongoing issues:
 - (i) *Christmas Tree – to receive an update*
 - (ii) *Community Speed Watch – to consider quotations (if available by the time of the meeting) for expenditure on village speed signs*
 - (iii) *Police Community Messaging – to note action agreed with Neighbourhood Watch Coordinator*
5. **Planning** – to note planning decisions, consider the following planning matters, and to decide any action as necessary
 - (i) *Housing development at top of village – to receive an update*
 - (ii) *Old Post Office – to receive an update*

Note: Any additional planning applications received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow for consideration at the meeting
6. **Budget and Precept 2018/19** – to approve the Budget and set the Precept for the next financial year (attached)
NB – see additionally letter attached for consideration at agenda item 9(i)

*Clerk to the Parish Council: Mrs Jane Markham
The Pines, Draughton, Skipton, BD23 6DU
Tel: 01756 711305
Email: parishclerk@draughton.org*

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7. **Village Newsletter** – to consider the content, production costs and distribution timetable for the next Village Newsletter and decide any action as necessary

8. **Financial Matters** –
 - A To note payments made (as authorised) in the month, and to approve the month's accounts for payment:
 - (i) *Clerk's salary and expenses*
 - (ii) *Hire of hall (3 months)*

 - B To confirm the annual donation to Citizens' Advice Bureau 2017

9. **Consultations and Correspondence**– to note e-newsletters circulated for information, and to consider correspondence received and decide action where necessary on the following matters:
 - (i) *Footway lights – to note advice from NYCC regarding the replacement of sodium lights with LED lights (2 letters attached)*
 - (ii) *Email correspondence with Boundless (re broadband) – Cllr Plunkett to report*
 - (iii) *Youth service – to note details of a project funded by NYCC to promote youth services in communities (details by email)*
 - (iv) *Notification of external audit arrangements for smaller authorities (details by email)*
 - (v) *Letter from NALC giving guidance on beacon lighting on 11 November 2018 (attached)*

10. **Date of next meeting** – to confirm a date in January 2018

Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting.

Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.

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