List of Core Documents

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| **Documents** | **Date of approval** | **Date of review** |
| Standing Orders | 20/11/13; amendments to SO3 approved 24/9/14; amendment to SO18 approved 16/9/15 | Annually (at Annual Council Meeting, with proposals for recommended amendments required taken as required) |
| Financial Regulations | 18/3/10; re-adopted 20/11/13 and new regs dated Jan 2016 adopted 9/3/16 | Annually (at Annual Council Meeting, with proposals for recommended amendments required taken as required) |
| Code of Conduct | 12/12/12 | Whenever amendments required by law or recommended by sector bodies |
| Complaints Procedures | 22/10/14 | Annually (at Annual Council Meeting) |
| Publication Scheme | 19/12/08; revisions to update it under Openness Regs 2014 and Transparency Code 2014 approved 21/5/15 | Annually (at Annual Council Meeting) |
| Risk Management Scheme | 16/9/15 | Annually (at Annual Council Meeting) |
| Policy for Recording of Meetings | 17/12/14 | Annually (at Annual Council Meeting) |
| Action Plan | 16/9/15 | Reviewed and rolled forward each Sept. |
| Asset Register | To approve updated Register 11/5/16 | Annually (when accounts drawn up) |
| Disciplinary & Grievance Policy | For consideration 11/5/16 | Annually (at Annual Council Meeting) |
| Training Policy | For consideration 11/5/16 | Annually (at Annual Council Meeting) |
| Co-option Policy | For consideration 11/5/16 | Annually (at Annual Council Meeting) |