

DRAUGHTON PARISH COUNCIL

NOTICE OF THE NEXT MEETING OF THE COUNCIL TO BE HELD ON THURSDAY 16 NOVEMBER 2017 IN THE VILLAGE HALL AT 7.00PM

A G E N D A

1. **Apologies** – to receive apologies and consider reasons for absence
2. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members' Register of Interests, to note any interests relevant to the business of the meeting, and, if required, to receive and consider applications (if any) for dispensation pursuant to the Council's Code of Conduct to take part in the meeting for the business in question
3. **Police & Crime Commissioner** – to discuss community matters with the representative of the Police & Crime Commissioner
4. **Minutes** – to confirm the Minutes of the Meeting held on 12 October 2017 as a true and correct record (attached)
5. **Matters arising** – to receive the Clerk's report for information and to decide further action where necessary on the following ongoing issues:
 - (i) *Data protection and computer – to consider installing user consent policies on the website, in line with data management requirements, and to approve expenditure on related website maintenance*
 - (ii) *Grass cutting – to receive the end of season report (attached)*
 - (iii) *Community Speed Watch – to consider quotations (if available by the time of the meeting) for expenditure on village speed signs*
6. **Planning** – to note planning decisions, consider the following planning matters, and to decide any action as necessary
 - (i) *Housing development at top of village – to receive an update*
 - (ii) *Old Post Office – to receive an update*

Note: Any additional planning applications received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow for consideration at the meeting

*Clerk to the Parish Council: Mrs Jane Markham
The Pines, Draughton, Skipton, BD23 6DU
Tel: 01756 711305
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7. **Budget 2018/19** – to consider a draft Budget for the next financial year (attached)
8. **Financial Matters** –
 - A To note payments made (as authorised) in the month, and to approve the month's accounts for payment:
 - (i) *Clerk's expenses*
 - B To confirm the appointment of the Internal Auditor 2017/18
9. **Christmas Tree 2017** – to consider arrangements for a Christmas Tree, and approve the annual (budgeted) donation to the Village Hall
10. **Consultations and Correspondence**– to note e-newsletters circulated for information, and to consider correspondence received and decide action where necessary on the following matters:
 - (i) *Craven DC Community Governance Review – to note the recommendation for an increase from 5 to 7 members of the Parish Council*
 - (ii) *YLCA – to note an increase in membership fee 2018/19 of 1.5%*
 - (iii) *Wheels2Work – to receive information on the scheme in Craven*
11. **Date of next meeting** – to agree a date for a meeting in December 2017

Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting.

Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.

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