

DRAUGHTON PARISH COUNCIL

NOTICE OF THE NEXT MEETING OF THE COUNCIL TO BE HELD ON THURSDAY 14 SEPTEMBER 2017 IN THE VILLAGE HALL AT 7.00PM

A G E N D A

1. **Apologies** – to receive apologies and consider reasons for absence
2. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members' Register of Interests, to note any interests relevant to the business of the meeting, and, if required, to receive and consider applications (if any) for dispensation pursuant to the Council's Code of Conduct to take part in the meeting for the business in question
3. **Minutes** – to confirm the Minutes of the Meeting held on 31 July 2017 as a true and correct record (attached)
4. **Matters arising** – to receive the Clerk's report for information and to decide further action where necessary on the following ongoing issues:
 - (i) *Grass cutting and mower repairs – to receive an update and recommendations from Cllr Neale*
 - (ii) *Council computer – to receive a report from the Clerk*
5. **Planning** – to consider the following planning matters, and to decide any action as necessary
 - (i) *Signage at Bolton Rd roundabout 2017/18297/ADV*
 - (ii) *Removal of trees at Meadowcroft – to note the planning decision*
 - (iii) *East Berwick Farm – to receive a report from the District Council Ward Representative*

Note: Any additional planning applications received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow for consideration at the meeting
6. **Bank Account** – to approve the appointment of Barclays Bank plc as the Council's bankers, to accept the terms of the Barclays Customer Agreement and to authorise signatories to give instructions concerning the account

*Clerk to the Parish Council: Mrs Jane Markham
The Pines, Draughton, Skipton, BD23 6DU
Tel: 01756 711305
Email: parishclerk@draughton.org*

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7. **Data Protection and GDPR** – to consider making a notification to the Data Protection Registrar and approving a Data Policy and Privacy Notice (drafts attached)

8. **Financial Matters** –
 - A To note payments made (as authorised) in the month, and to approve the month's accounts for payment:
 - (i) *Clerk's expenses*
 - (ii) *ISS (grass-cutting) - £228*
 - (iii) *Mower repair - £120.05*
 - (iv) *Village Greens Training Day - £115*

 - B To consider the renewal of the annual subscription to SELRAP - £35

9. **Consultations and Correspondence**– to note e-newsletters circulated for information, and to consider correspondence received and decide action where necessary on the following matters:
 - (i) *NYCC – consultation “Working Better Together” – options for improving collaboration between police and fire services – runs to 22 September*
 - (ii) *Community Governance Review – District Council consultation to investigate the size of smaller local councils*
 - (iii) *Finance and Accountability – to note the revised guidance manual available from YLCA and request copies, as necessary*

10. **Date of next meeting** – to confirm the date: 12 October 2017

Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting.

Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.

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