

# DRAUGHTON PARISH COUNCIL

## NOTICE OF THE NEXT MEETING OF THE COUNCIL TO BE HELD ON MONDAY 9 SEPTEMBER 2019 IN THE VILLAGE HALL AT 7.00PM

### A G E N D A

1. **Apologies** – to receive apologies and consider reasons for absence
2. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members' Register of Interests, to note any interests relevant to the business of the meeting, and, if required, to receive and consider applications (if any) for dispensation pursuant to the Council's Code of Conduct to take part in the meeting for the business in question
3. **Minutes** – to confirm the Minutes of the Meeting of the Council held on 8 July 2019 as a true and correct record (*attached*)
4. **Matters arising**– to receive the Clerk's report for information and to decide further action where necessary on the following ongoing issues:
  - (i) *SCAD Dial-a-Ride – to consider proposals for funding support, if available by the time of the meeting*
  - (ii) *Vergers – to receive an update from Cllr Neale*
  - (iii) *Accessibility Regulations – to receive a further update from the Clerk*
5. **Memorial Garden** – to receive an update, decide any action as regards the creation of the Garden and authorise any additional expenditure as required
6. **Planning** – to note planning decisions, consider any planning matters, and decide any action as necessary on any new applications and on the following ongoing applications:
  - (i) *Land at top of village – housing development (Ref 2018/18883/FUL)*
  - (ii) *Land at Draughton Heights – leisure development (Ref 2019/20400/FUL)*

*Note: Any additional planning applications received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow for consideration at the meeting*
7. **Autumn Newsletter** – to consider proposals from the Clerk as regards preparation of the next newsletter, and decide any action as necessary, including the approval of expenditure on printing costs

*Clerk to the Parish Council: Mrs Jane Markham  
The Pines, Draughton, Skipton, BD23 6DU  
Tel: 01756 711305  
Email: parishclerk@draughton.org*

# DRAUGHTON PARISH COUNCIL

8. **Financial Matters –**  
A To note payments made (as authorised) in the month, and to approve the month's accounts for payment:  
(i) *E&M Services - £90*  
(ii) *Data Protection – renewal of registration - £40*  
(iii) *Reimburse Cllr Neale - £tba*  
(iv) *Clerk's quarterly salary and expenses - £tba*  
B To consider a quotation for tree works to crown-lift the horse chestnut tree overshadowing the site of the Memorial Garden - £80  
C To consider a proposal to replace the dog waste bin on the village green
9. **Policies and Procedures**  
To consider new model procedures (*attached*), as advised by sector bodies, as follows:  
- Financial Regulations  
- Disciplinary and Grievance Policies
10. **Action Plan 2020/21** – to receive and discuss a discussion draft (*attached*), as the first stage in the annual budget setting process
11. **Consultations, Correspondence and Members' Discussion Forum** – to note e-newsletters circulated for information, consider correspondence received, and note or decide action as necessary  
(i) *Email from Dalesman inviting Draughton to participate in Village of the Year 2019 competition (circulated separately)*  
(ii) *Revisions to x84 bus timetable (details on website)*
12. **Date of next meeting (proposed)**  
Monday 7 October at 7pm

*Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting.*

*Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.*

*Clerk to the Parish Council: Mrs Jane Markham  
The Pines, Draughton, Skipton, BD23 6DU  
Tel: 01756 711305  
Email: parishclerk@draughton.org*