

# **DRAUGHTON PARISH COUNCIL**

## **Minutes of the Annual Meeting of the Council held on Monday 10 June 2019 in the Village Hall at 7.30pm**

Present: Cllr R Neale (Chairman – to Minute 3)  
Cllr A Mole (Chairman – from Minute 3)  
Cllr M Billing  
Cllr J Garnett  
Cllr A Turner  
Mrs J Markham – Clerk

In attendance:

Cllr R Heseltine, Ward Representative NYCC

Public: 4

### 1. Apologies for absence

None.

### 2. Disclosure of Interests

Members were invited to disclose any interests (including any not already listed in the Register of Interests) relevant to the business of the meeting, and, in respect of a disclosable interest (previously registered or not), to request dispensation pursuant to the Council's Code of Conduct to participate in the business under discussion and vote on the matter.

Relevant Interests disclosed: None.

Additional Interests disclosed: None.

### 3. Election of Chairman

The resignation of Cllr Neale as chairman of the Council was received.

It was resolved (proposed by Cllr Neale; seconded by Cllr Garnett):

“That Councillor Mole be and he is hereby elected as Chairman of the Council with immediate effect to serve until the date of the next annual meeting.”

The Chairman's Declaration of Acceptance of Office was signed and received.

4. Minutes of the Annual Parish Meeting and of the Annual Council Meeting, both held on 15 May 2019

The Minutes of the Meetings held on 15 May 2019 were taken as read, approved as a true and correct record, and signed by the Chairman.

5. Matters Arising

- (i) SCAD Dial-a-Ride The Clerk reported that a letter thanking the chief executive of the charity for her attendance at the Annual Parish Meeting and inviting them to submit proposals for funding support had been sent, and a reply was awaited.
- (ii) Dog Fouling Dog fouling issues in the village and on the Roman road bridleway were reviewed. The Clerk was asked to check whether the District Council would be prepared to empty a new bin, if installed by the Parish Council on the Roman road, and a village resident offered to display additional warning signs up the lane by the church.

6. Memorial Garden

Taking account of the results of the recent village opinion survey and noting respondents' preference for an area of quiet reflection appropriately sited in sympathy with the village green, the proposed establishment of a small seating area in the woodland, to the side of the green, with limited planting, was discussed.

The Clerk confirmed that funds of £500 had been budgeted for the project; grants of £500 had been made available by the District Council and a grant of £150 from Tarmac.

It was resolved: "THAT proposals to develop a small garden for quiet reflection near the village green be approved, and that expenditure of £60 be authorised for the clearance of an area of scrub woodland to the side of the village green"

It was agreed that quotations for stone benches would be reported to the next meeting. In the meantime, and subject to the completion of clearance works, Cllr Turner agreed to make arrangements for the laying of flagstones on the cleared area.

7. Planning

The following planning decisions were noted, and applications were discussed and agreed as follows:

- (i) Housing development at top of the village (Ref 2018/18883/FUL) – no further developments.
- (ii) Land at Draughton Heights (Ref 2019/20400/FUL) – it was reported that further information on the queries raised with planning officers had not yet been received. This would be followed up by the Clerk.

#### 8. Draughton Vergers

Cllr Neale reported on progress in the season to date. He noted that the volunteers were currently looking into the environmental impact of cutting procedures and researching advice on best practices. A policy for this would be developed further and reported to the next meeting. Cllr Neale then noted that additional strimming equipment would be required. It was resolved: “THAT expenditure of up to £65 be authorised for investment in additional equipment for the Draughton Vergers, and that the Clerk be authorised to arrange for reimbursement of costs against receipted invoices in due course.”

#### 9. Internal Audit

It was resolved: “THAT Mr CW Burton be and he is hereby re-appointed as internal auditor to the Council for the financial year 2019/20.”

#### 10. Financial Matters

The month’s accounts were approved for payment, including reimbursement of mower petrol costs to Cllr Neale, and cheques were signed as required.

The Clerk noted that the costs of a training webinar on website accessibility had been shared with Addingham Parish Council; a further report would be made to a future meeting on requirements for development of the village website.

#### 11. Consultations, Correspondence and Members’ Discussion Forum

Newsletters and emails circulated for information were noted, including notice of the publication of representations on the Publication Draft of the Local Plan on the District Council’s website. The following matters were considered for decision as follows:

- Councillors training course – the Clerk advised that a course for councils in the local area was being run by YLCA on 26 June.

- Consultation on bus services – it was agreed that comments would be submitted, emphasising the importance of bus services to rural communities.

12.Date of next Meeting

The next meeting would be held on Monday 8 July 2019 at 7.00pm in the village hall.

Apologies were noted from Cllr Billing

The meeting closed at 7.45pm.

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Chairman