

# DRAUGHTON PARISH COUNCIL

## NOTICE OF THE NEXT MEETING OF THE COUNCIL TO BE HELD ON THURSDAY 29 JUNE 2017 IN THE VILLAGE HALL AT 7.00PM

### A G E N D A

1. **Apologies** – to receive apologies and consider reasons for absence
2. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members’ Register of Interests, to note any interests relevant to the business of the meeting, and, if required, to receive and consider applications (if any) for dispensation pursuant to the Council’s Code of Conduct to take part in the meeting for the business in question
3. **Minutes** – to confirm the Minutes of the Meeting held on 18 May 2017 as a true and correct record (attached)
4. **Matters arising** – to receive the Clerk’s report for information and to decide further action where necessary on the following ongoing issues:
  - (i) *Traffic concerns and village signs – to receive an update*
  - (ii) *Grass cutting – to consider draft instructions for safe operation of council-owned machinery*
5. **Co-option of Member to Casual Vacancy** – to consider the co-option of a member to the Casual Vacancy on the Council
6. **Planning** – to consider the following planning application, note any planning decisions, and to decide any action as necessary
  - **Tree Works** - Meadowcroft House 2017/18214/TCA (*email circulated*)

*Note: Any additional planning applications received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow for consideration at the meeting*
7. **Financial Matters** – to note payments made (as authorised) in the month, and to approve the month’s accounts for payment:
  - (i) *Clerk’s salary – Quarter April-June 2017*
  - (ii) *ISS (grass-cutting) - £114*
  - (iii) *EUK Hosting – domain renewal - £19.98*
  - (iv) *Outlook subscription renewal - £59.99*

*Clerk to the Parish Council: Mrs Jane Markham  
The Pines, Draughton, Skipton, BD23 6DU  
Tel: 01756 711305  
Email: parishclerk@draughton.org*

# DRAUGHTON PARISH COUNCIL

8. **Bank Signatories** – to review the list of bank signatories and consider the appointment of an additional signatory to the council’s bank account
9. **Consultations and Correspondence**– to note e-newsletters circulated for information, and to consider correspondence received and decide action where necessary on the following matters:
  - (i) *Craven Local Plan – period of consultation 19 June-31 July*
  - (ii) *YLCA Craven Branch Meeting – next meeting on 7 October – request for agenda items*
  - (iii) *Data Protection Act – notice from YLCA of introduction of EU GDPR in 2018*
  - (iv) *Planning applications – notice of revised online system for viewing and commenting on applications*
  - (v) *Highways maintenance – notice of Parish Portal system for recording and tracking faults*
10. **Date of next meeting** – to confirm the date: 27 July 2017

*Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting.*

*Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.*

*Clerk to the Parish Council: Mrs Jane Markham  
The Pines, Draughton, Skipton, BD23 6DU  
Tel: 01756 711305  
Email: parishclerk@draughton.org*