

DRAUGHTON PARISH COUNCIL

NOTICE OF THE NEXT MEETING OF THE COUNCIL TO BE HELD ON THURSDAY 20 APRIL 2017 IN THE VILLAGE HALL AT 7.00PM

A G E N D A

1. **Apologies** – to receive apologies and consider reasons for absence
2. **Disclosure of interests** – to receive any declarations of interests not already recorded in the Members' Register of Interests, to note any interests relevant to the business of the meeting, and, if required, to receive and consider applications (if any) for dispensation pursuant to the Council's Code of Conduct to take part in the meeting for the business in question
3. **Minutes** – to confirm the Minutes of the Meeting held on 16 March 2017 as a true and correct record (attached)
4. **Matters arising** – to receive the Clerk's report for information and to decide further action where necessary on the following ongoing issues:
 - (i) *Police Community Fund – to receive an update*
 - (ii) *Transparency Fund - to receive further proposals*
5. **Newsletter** – to consider a draft for the next Newsletter (*attached*)
6. **Planning** – to note planning decisions and to decide action as necessary on:
 - (i) Application 24/2017/17892 – tree works Croft House Farm
 - (ii) Any other planning applications received after publication of the agenda but at least 3 clear days before the meeting (any applications received to follow)
7. **Annual Return and Accounts 2016/17** – to consider the financial accounts 2016/17 and the report of the Internal Auditor, and, if thought fit, approve the annual governance statement and financial statement for signature by the Chairman and Responsible Financial Officer
(*Copy of audited Receipts and Payments Statement attached*)
8. **Register of Assets** – to review and confirm the Council's Register of Assets
(*Copy attached*)

*Clerk to the Parish Council: Mrs Jane Markham
The Pines, Draughton, Skipton, BD23 6DU
Tel: 01756 711305
Email: parishclerk@draughton.org*

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9. **Other Financial Matters** –
- A. To note payments made (as authorised) in the month, and to approve the month's accounts for payment:
- (i) *Clerk's expenses – stationery - £26.61*
 - (ii) *NYCC – power to footway lights - £173.15*
 - (iii) *Zurich – insurance - £206.09*
 - (iv) *YLCA – membership subscription - £119*
 - (v) *SLCC – membership subscription - £49 (shared with Addingham)*
 - (vi) *EUK Hosting – domain renewal - £11.99*
 - (vii) *Turner & Ward – servicing of machinery - £297.94*
- B. To receive the Bank Reconciliation to 31 March 2017
10. **Consultations and Correspondence**– to note e-newsletters circulated for information, and to consider correspondence received and decide action where necessary on the following matters:
- (i) *Craven Area Committee – vacancies for co-opted members*
 - (ii) *Email from Highways re responsibility for maintenance of village signs*
11. **Annual Parish Meeting** – to note date of meeting to be convened by the Chairman: 18 May 2017
12. **Annual Council Meeting** – to confirm the date: 18 May 2017

Members of the Council are hereby summoned to attend the meeting. The Press and Public are invited to attend, but the Public are reminded that they are permitted to take part in any discussions only at the discretion of the Chairman of the Meeting.

Councillors and Local Electors wishing to have any issues raised at the meeting are asked to notify the Clerk (preferably in writing) one week before the meeting. At the discretion of the Chairman of the Meeting, any such issues will be included on the Agenda.

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