

# **DRAUGHTON PARISH COUNCIL**

## **Minutes of a Meeting of the Council held on Thursday 16 November 2017 in the Village Hall at 7.00pm**

Present: Cllr R Clayton – Chairman  
Cllr M Billing  
Cllr S Plunkett  
Cllr Turner  
Mrs J Markham – Clerk

In attendance: District Cllr D Pighills  
Mr S Hutchinson, representing Police &  
Crime Commissioner (to Minute 3 only)

Public: 1

1. Apologies for Absence

Received from Cllr Neale; absence approved.

2. Disclosure of Interests

Members were invited to disclose any interests (including any not already listed in the Register of Interests) relevant to the business of the meeting, and, in respect of a disclosable interest (previously registered or not), to request dispensation pursuant to the Council's Code of Conduct to participate in the business under discussion and vote on the matter.

Relevant Interests disclosed: None.

Additional Interests disclosed: None.

3. Police & Crime Commissioner

Chairman welcomed Mr Hutchinson, representing the Police & Crime Commissioner, to the meeting. Local concerns with crime and social safety, including concerns with traffic speeds through the village, were reviewed and community networking was discussed. The Clerk was passed information on the Community Messaging System for the distribution of local crime and safety alerts.

4. Minutes of the Meeting held on 12 October 2017

The Minutes of the Meeting of the Council held on 12 October 2017 were taken as read, approved as a true and correct record and signed by the Chairman.

## 5. Matters Arising

- (i) Grass-cutting A written report from Cllr Neale, summarising the work of volunteers cutting the verges over the 2017 season, was noted. The offer of a village resident to store the mowing machinery over the winter was noted, with thanks.
- (ii) Bank Account It was noted that the account with Yorkshire Bank had now been closed.
- (iii) GDPR and Council Computer The Clerk reported that website enhancements in respect of user consent policies were required, and also that a general upgrade of the website was recommended. RESOLVED: “THAT expenditure of £42.50 for installation of a pop-up Cookies Policy and linked Privacy Policy on the Council’s website be approved, and that expenditure of £120 be authorised to provide a general upgrade of the website on the Wordpress platform.”
- (iv) Community Speed Watch Quotations for village signs aimed at encouraging careful driving through the village had yet to be received and would be considered at a future meeting.

## 6. Planning

The following matters were noted:

- (i) Planning decision: permission granted for forestry yard at Draughton Height (Ref. 2017/18244/FUL)
- (ii) Planning decision : permission granted for sponsorship signage on roundabout at Bolton Abbey ( Ref: 2017/18512/ADV)
- (iii) Tree Works: applications made for tree works at Holly Cottage and High Croft

The following matters were discussed:

- (iv) Old Post Office (proposed new porch and parking space) – discussions had been held with the residents.
- (v) Land at the top of the village (opposite the Old Post Office) – it was reported that the site was currently being surveyed again.

## 7. Draft Budget 2018/19

The draft Budget Statement 2018/19 was received and noted. The final Budget, with recommendations for the precept 2018/19 would be presented to the next meeting.

## 8. Financial Matters

- (i) The month's accounts were approved for payment, including payments authorised at the meeting, and cheques were signed as required.
- (ii) RESOLVED: "THAT Mr C W Burton be and he is hereby reappointed as Internal Auditor to the Council."

## 9. Christmas Tree 2017

Arrangements to put up a Christmas Tree outside the Church this year, were discussed, and would be followed up by Cllr Turner. It was noted that the Village Hall Trustees were providing support and refreshments for village events over the Christmas period, including the Carol Service on 17 December.

It was RESOLVED: "THAT a donation of £250 (as budgeted) be provided to the Village Hall Trustees to support arrangements for village events 2017, including activities over the Christmas period."

## 10. Consultations and Correspondence

Newsletters and emails circulated for information, including the NALC legal advice notes on GDPR, were noted, and action agreed as follows:

- (i) Community Governance Review – the District Council was to take forward recommendations to increase the number of members of the Council from 5 to 7 with effect from the 2020 elections; a further consultation was expected and would be reported to Council as necessary.
- (ii) Wheels 2 Work – details of the scheme were noted, and would be publicised on the village website and noticeboards, and by means of the village email contact list.
- (iii) World War 1 Events 2018 – to be discussed at the next meeting.

## 11. Date of next Meeting

The next meeting would be held on 14 December at 7pm in the village hall.

The meeting closed at 8.05pm.

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Chairman