

DRAUGHTON PARISH COUNCIL

Minutes of a Meeting of the Council held on Thursday 29 June 2017 in the Village Hall at 7.00pm

Present: Cllr R Clayton – Chairman
Cllr M Billing
Cllr R Neale

Mrs J Markham – Clerk
In attendance: District Cllr D Pighills
Cty Cllr R Heseltine (from Minute 6)

1. Apologies for Absence

Received from Cllr Plunkett; absence approved.

2. Disclosure of Interests

Members were invited to disclose any interests (including any not already listed in the Register of Interests) relevant to the business of the meeting, and, in respect of a disclosable pecuniary interest (previously registered or not), to request dispensation pursuant to the Council's Code of Conduct to participate in the business under discussion and vote on the matter.

Relevant Interests disclosed: Cllr Neale – interest in agenda item 6 (owner of neighbouring property)

Additional Interests disclosed: None.

Dispensation Requests received: None.

3. Minutes of the Meeting held on 18 May 2017

The Minutes of the Meeting of the Council held on 18 May 2017 were taken as read, approved as a true and correct record and signed by the Chairman of the Meeting.

4. Matters Arising

- (i) Grass-cutting Cllr Neale presented draft safety instructions for use of Council-owned machinery by volunteers. The instructions were approved, and Cllr Neale noted that all procedures and risk assessments would be fully reviewed after 2 months; any proposed

amendments would be reported to Council for further consideration. Cllr Neale and his team of volunteers were thanked for their work to date.

- (ii) Road Safety The Clerk reported that further information on costings for road signs was awaited.
- (iii) Transparency Fund The application for funding 2017/18 had been submitted.

5. Co-option to Casual Vacancy

It was reported that the post was to be filled by co-option and expressions of interest would be invited.

6. Planning

Tree works – Meadowcroft House

Having declared an interest in the matter, Cllr Neale withdrew from the discussion.

The meeting then being inquorate, the item was deferred for decision to the next meeting.

7. Financial Matters

The month's accounts were approved for payment, and cheques were signed as required.

8. Bank Account

The list of Bank Signatories was reviewed, and it was agreed to renew the mandate to the Bank, following the resignation of Cllr Bell. It was accordingly resolved:

“THAT Yorkshire Bank (‘the Bank’) be hereby authorised to honour all cheques, orders or withdrawals signed by any two of the following:

Cllr Clayton

Cllr Neale

Mrs Markham

in accordance with the specimen signatures provided to the Bank in the form required, and otherwise in accordance with the Bank's terms set out in its Business Customer Mandate.”

9. Consultations and Correspondence

Newsletters and emails circulated for information were noted, and action agreed as follows:

- (i) Craven District Council Local Plan – comments to be made regarding the development of communities to support rural schools
- (ii) Standards Committee – completed nomination form to be submitted
- (iii) YLCA training courses – expenditure on Chairmanship Skills course approved from Training Budget.

It was noted that the Village Hall was to host a summer event (“Pop-up Pub”) on Saturday 5 August.

10. Date of next Meeting

The next meeting would be held on **Thursday 27 July 2017 at 7.00pm** in the village hall.

The meeting closed at 7.50pm.

Chairman